



## AUDIT COMMITTEE

**Date: Monday 8 June 2009**

**Time: 6.00 p.m.**

**Place: Shimkent Room, Daneshill House, Danestrete, Stevenage**

**Contact: James Hazlewood**

**01438 242215**

**Members:** R Raynor (Chair), J Gardner (Vice Chair), B Clark, J Hollywell, M Notley  
**Independent:** B Mitchell

---

## AGENDA

### \*\*\*\* PART I

#### **1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

#### **2 MINUTES - 17 MARCH 2009**

To approve as a correct record the Minutes of the Meeting held on Tuesday 17 March 2009.

Minutes attached

#### **3 INTERNAL AUDIT PROGRESS REPORT**

To note progress against the delivery of the 2009/10 Internal Audit Plan

Report attached

Appendices attached

#### **4 2008-09 INTERNAL AUDIT ANNUAL REPORT AND ANNUAL ASSURANCE STATEMENT**

To receive and consider the Internal Audit Annual Report and Annual Assurance Statement for period ended 31 March 2009.

Report attached

Appendices attached

## **5 DATA QUALITY AUDIT REPORT 2007/08**

That Members note the 2007/08 Audit Commission Report on the Council's data quality.

Report attached  
Appendices attached

## **6 ANNUAL GOVERNANCE STATEMENT 2008/09**

That Members review the Council's Annual Governance Statement before its inclusion in the 2008/09 Statement of Accounts.

Report attached  
Appendices attached

## **7 ANNUAL AUDIT AND INSPECTION LETTER**

That the Audit Commission's Audit and Inspection Letter 2007/08 be noted.

Report attached  
Appendices attached

## **8 URGENT PART I BUSINESS**

To consider any Part I business accepted by the Chair as urgent

## **9 EXCLUSION OF THE PRESS AND PUBLIC**

To consider the following motions:

1. That under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in paragraphs 1-7 of Part 1 of Schedule 12A of the Act as amended by SI 2006 No.88.
2. That Members consider the reasons for the following reports being in Part II and determine whether or not maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

## **\*\*\*\* PART II**

## **10 STRATEGIC RISK REGISTER QUARTER 4 2008/9**

To note the latest Strategic Risk Register for Stevenage Borough Council

Report attached  
Appendices attached

## **11 URGENT PART II BUSINESS**

To consider any Part II business accepted by the Chair as urgent